



## Project Manager (Technology and Innovation)

**Salary:** £28,840 - £41,200, depending on experience

**FTE:** 1 (37.5 hours/week) - requests for flexible working will be considered

**Contract Type:** Fixed Term (initially 18 months)

**Location:** Primarily home-based (laptop and phone will be provided), with regular travel to FIS360 Ltd's Penrith office, and to meetings/events in West Cumbria, and occasionally throughout the UK.

**FIS360 Ltd has an exciting opportunity for a project manager to join our team, supporting the development of new technologies and solutions through challenge-led innovation programmes. This role would include training and professional development opportunities, and would be suited to those with science, technology, and engineering backgrounds with industry-based experience.**

FIS360 is a leader in the design and implementation of innovation programmes. This includes the delivery of Game Changers, a pioneering programme which finds cross-sector solutions for complex nuclear industry challenges. The FIS360 team works closely with clients from a range of industries, from SMEs to large organisations, as well as academia and research and technology organisations.

The company is small and energetic and working at FIS360 offers a genuine opportunity to help ambitious organisations deliver innovation. Supporting creative problem solvers who are developing cutting edge technologies, FIS360 works across a broad range of sectors, bringing technology from other industries into nuclear, and vice versa. As part of a friendly and supportive team, our team members enjoy diverse, challenging, flexible and rewarding roles.

With an expanding portfolio of clients, and sustained growth in number of projects, FIS360 is seeking a project manager to join the team in delivering the Game Changers programme.

As part of a focussed, friendly and supportive team, the project manager will be involved in managing a portfolio of technology and commercialisation projects, supporting research organisations and companies developing new technologies to meet industry challenges. We're looking for someone to join our team who is passionate about technology innovation and working with a diverse range of customers and stakeholders.

This role is initially available as a full-time position on a fixed term 18 month contract. Primarily based at home (laptop and phone provided), the role will also involve regular visits to sites in West Cumbria and our offices in Penrith, in-line with COVID-19 guidance. This would typically involve 1-2 short trips per month. The post will also involve some travel to visit companies and other nuclear site licence companies in the UK.

Priority setting will be under the direction of the management team of FIS360. The post-holder must be highly motivated, resilient and willing to be flexible and adapt to support the needs of the business.

The role will provide significant training and development opportunities including access to PraxisAuril and other relevant training courses. Mentoring from experienced commercialisation project managers will be provided, with opportunities to shadow and gain experience before taking responsibility for project delivery.

Job offers will be subject to achieving suitable levels of security clearance.

Informal enquiries about this post can be made to: Jo Tunney, Programme Manager, FIS360 Ltd [jo.tunney@fis360.com](mailto:jo.tunney@fis360.com).

To apply for this role, please submit a CV and a cover letter providing evidence of how you meet the person specification to Frank Allison, CEO, FIS360 Ltd., by email to [frank@fis360.com](mailto:frank@fis360.com). CVs should be no more than 2 pages in length.

## Overall aims

FIS360 are one of the delivery partners of Game Changers, the UK's leading nuclear innovation programme. Game Changers helps to find solutions and develop technologies to overcome some of the most complex challenges facing the nuclear industry. It provides a platform to connect challenge owners and solution providers and our tried and tested innovation process delivers results.

The project manager role will be primarily focused on the delivery of Game Changers and will involve:

- Helping to identify and communicate innovation challenge opportunities
- Project management of feasibility and proof of concept projects being conducted by research organisations and companies developing new technologies to meet innovation challenges (solution providers).

## Key responsibilities

1. Oversee and deliver a broad portfolio of projects
2. Work with Game Changers challenge owners to identify, define and publicise open innovation challenge opportunities
3. Establish, implement and maintain effective project communication plans between all partners
4. Ensure projects are delivered within scope, on time and to budget, holding partners to account for their deliverables
5. Make sure all documentation and records are up to date for project reporting and forecasting and facilitate change requests when required
6. Manage the application and funding process, and provide feedback to applicants
7. Support the delivery of inactive and active demonstrations of technology developed through Game Changers
8. Support solution providers to identify funding and commercialisation opportunities
9. Support the delivery of the Game Changers innovation forum, incubator, and other programme activities
10. Carry out post-project evaluation and implement learning from successful and unsuccessful projects
11. Participate in external events, conferences and trade shows to raise awareness of innovation programmes delivered by FIS360 Ltd, supporting the development of the business and future growth
12. Engage in activities outside of the core job role to support other members of the FIS360 team when required

## Person Specification (E = essential, D = desirable)

- E1. Educated to degree level in a science, technology or engineering discipline
- E2. Excellent written and oral communication skills
- E3. Project coordination skills with a proven ability to handle multiple projects and manage priorities
- E4. Effective team working and strong interpersonal skills with the ability to develop and maintain excellent working relationships
- E5. Strong data management practice and ability to handle sensitive data
- E6. Ability to work confidently and sensitively with stakeholders from a range of different organisations, sectors and levels of seniority with an understanding of different project stakeholder perspectives and needs
- E7. Good attention to detail
- E8. Effective at organising a complex workload
- E9. A critical thinker with strong problem-solving skills
- D1. Educated to PhD level in a science, technology or engineering discipline
- D2. Industrial experience or experience of working with industrial partners
- D3. Experience within the nuclear sector
- D4. Experience working in technology innovation